Summary of Three Waters Request for Information Clinic – Workbook II

# Friday, 4 December 2020, 9am to 10.30am

## Overview of the clinic

The purpose of this clinic was to provide an overview of Workbook II and for councils to ask any questions they may have.

## Link to the recording

Due to IT issues we were only able to record the second half of the clinic (starting from Section E).

<https://zoom.us/rec/share/6F-6BDYIc_cJgK6DhcjgOTMemzag2JfJkDwLDAypMroB4SjB8Iod5B_4xYXxEfgw.rdB7bGZ6JjDL-ew9>

## Questions asked during the clinic

**Question: AA2.33: Can we provide the consent register before the workbooks? Where do we submit to?**

Answer: Yes, you can submit your consent register by emailing it to threewaters@dia.govt.nz.

Further to the clinic response:

We have been looking into the best format in which we would like to receive each councils’ consents register, and would like the consents and designations to be presented in the following format:

* Please present all consents/designations in table format (word or excel is preferable)
* Table column headers represent key details of the consent/designation. This could include, but is not limited to:
	+ Consent/designation name and identifier(s)
	+ Description
	+ Location
	+ Other key details such as permit type/other classifications
	+ Relevant key dates such as application/expiry dates
* Table rows represent each individual consent/designation

**Question: For A2.22 – what would be an example of ‘underground supply pipe leakage billed’?**

Answer: For example, if the meter is at the property boundary (i.e. beyond the point of supply), supply pipe leakage is being billed if there is leakage after the meter point (or the property boundary if there is no meter) unless the estimated amount of leakage is not billed. Typically, such rebates can come about if a customer experiences a broken supply pipe on their property. Please note that there are different practices in different places for supply pipe leakage. In Scotland, we use a combination of consumption monitors and extensive network metering to make such estimates.

***Follow on question: Trying to get a measure of that would be quite difficult wouldn’t it?***

Answer: The typical way to get a measure is through household consumption monitors. If you do not have household consumption monitors, then we recognise it would be difficult. If the information is not available for the lines requested, we ask that the council enter zero in the cell and note why you have done so in the comment field. If the information available is limited, please provide your best-informed guess based on the information available and reflect the uncertainty in selecting the appropriate confidence grade.

**Question: C2.1 - Number of WTPs tested for total coliforms. Could you please explain what the councils need to provide in this line?**

Answer: Our understanding is that most consents in New Zealand include E.coli rather than total coliforms. If you have information on total coliform tests, then please use that. If you only have information on E.coli tests, please use that instead and note that you have done this in the comments field.

**Question: Does Table F3 only apply to external borrowing?**

Answer: Further to the clinic response: Internal and external borrowings

* Where the RFI request / tab relates to whole of council borrowing information (e.g.in F2), the response and information should reflect external borrowings only. At the council level, we would expect that internal borrowing should net out.
* Where the RFI request / tab relates to three waters borrowing information (e.g. F3), the information should reflect any internal and external borrowing related to three waters. Internal and external borrowing related to three waters should also be included in AA1.9-AA1.11 responses.

**Question: In the F tables we are asking for 10-year information, and many councils won’t be completing their financial statements related to the new LTPs until February. Are we asking for the financial statements from the 2018 – 2028 LTP or the 2021 – 2031 LTP?**

Answer: We are asking councils to provide the financial statements for the 2021-2031 LTP please. We appreciate that this will be a challenge and recognise that any numbers that you are forecasting will have an element of uncertainty. Please use the confidence grades and the comments field to indicate any uncertainty or assumptions.

**Question: J1.1 – Raw Water Pumping Stations. Would raw water pumping stations include a bore pump?**

Answer: Yes, it would. Every bore pump would be a raw water pumping station as well.