**Candidate information sheet:**

**TAB New Zealand Board of Directors**

**Functions**

The TAB New Zealand Board of Directors is the governing body of TAB New Zealand under section 55 of the Racing Industry Act 2020 (the Act). It has up to seven members appointed by the Minister for Racing (the Minister) acting on the recommendations of a statutory selection panel established under section 56 of the Act.

**Membership**

Three members are appointed by the Minister based on the selection panel’s consideration of nominations from the racing codes (New Zealand Thoroughbred Racing Incorporated, Harness Racing New Zealand Incorporated, and New Zealand Greyhound Racing Association Incorporated).

The remaining members are appointed by the Minister based on the selection panel’s consideration of nominations from each racing code, each recognised industry organisation (as specified in section 5, subsections a-c, of the Act), and from Sport and Recreation New Zealand.

**Skills and Attributes**

Under s55(5) of the Act the Minister must have regard for directors to have knowledge or experience in:

* racing administration at a national level
* sport administration at a national level
* the betting industry and market
* broadcasting
* technology related to betting or gambling
* preventing and minimising the harm associated with gambling, and
* business, marketing, or economics.

Attention should also be made of the Governments desire to increase the overall diversity of statutory body appointments. An effort to nominate a diverse range of potential candidates is requested in this process.

**Conditions of appointment**

The TAB Board of Directors are expected to be appointed soon after the general elections 2023. Members are currently reimbursed for their time, at an annual rate of $33,430. The estimated workload is 30 days per annum. The Chair is reimbursed at an annual rate of $66,683 with estimated workload of 50 days per annum.

Nominations must be received by the Department of Internal Affairs at the following email address: [appointments@dia.govt.nz](mailto:appointments@dia.govt.nz) no later than **5pm on** **Monday, 2 October 2023**.

Candidates must complete the attached nomination form, the attached CV summary form, and provide a current curriculum vitae, photo id (Passport or New Zealand Drivers Licence), and a cover letter explaining how their skills and experience match the required experience and skills.

**Nomination form**

**Appointment to the TAB New Zealand Board of Directors**

Please complete this form. If you have any questions, please contact the Appointments Team at the Department of Internal Affairs at appointments@dia.govt.nz.

**Please indicate which organisation has nominated you**

|  |  |
| --- | --- |
| **Nominating organisation** |  |
| **Contact person** |  |
| **Contact details** |  |

**Candidate personal details**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Personal details** | | | | | | |
| **Surname** |  | | | | | |
| **First and middle name(s)**  Full legal name |  | | | | | |
| **Daytime telephone number** |  | | | | | |
| **Postal address** |  | | | | | |
| **Email address** |  | | | | | |
| **Gender Male, female, gender diverse or prefer not to say** |  | | | | | |
| **Age**  **(Please tick the relevant box)** | <30 years | 31-40 years | 41-50  years | 51-60 years | 60+ years | Prefer not to say |
|  |  |  |  |  |  |
| **Ethnicity (and iwi affiliation if applicable)** |  | | | | | |

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| **Possible conflicts of interest** |
| **Please list any conflicts of interest relevant to being a member of the Board. Please also indicate how you propose to manage any such conflicts.** |
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| **Other matters** |
| **Have you ever been declared bankrupt, convicted of a criminal offence, or currently involved in court proceedings? If so, please list.** |
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| **Declarations** |

***Accurate information***

|  |
| --- |
| I confirm that the information I have given in this form is complete, true and correct.  Signature  Date |
| ***Agree for information to be verified***   |  | | --- | | I consent to the Department of Internal Affairs verifying the accuracy of the information I have provided, including making enquiries with government agencies and relevant bodies as required, and discussing my application with the appointing Minister.  Signature  Date | |

***Managing conflicts of interest if appointed***

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| --- |
| I agree to promptly declare any actual or potential conflict of interest or probity issue to the Chair, who will decide how the conflict or probity issue can best be managed. I also agree to abide by any decisions about the management of that conflict or probity issue. I acknowledge that, if a conflict or probity issue cannot be managed, that the Minister for Racing may reconsider the suitability of me continuing as a member of the TAB New Zealand Board of Directors.  Signature  Date |

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| **Reminder** |

All nominations should include a completed version of this form, and a completed version of the following CV summary. Candidates should also provide a copy of their full CV , photo id (Passport of New Zealand Drivers Licence, and a cover letter explaining how their skills and experience match the required skills and attributes.

**Completed nominations must be sent to** [**appointments@dia.govt.nz**](mailto:appointments@dia.govt.nz) **by 5pm on Monday, 2 October 2023**

Candidate CV Form

|  |  |
| --- | --- |
| Name  Full legal name including middle name(s) |  |

The Position

|  |  |
| --- | --- |
| Organisation | TAB New Zealand Board of Directors |
| Position | Chair/ Director |
| Term | Exact dates to be confirmed. |
| Payment | . |

How the Candidate Meets the Needs of the Position

|  |  |
| --- | --- |
| Skills and attributes the candidate will bring to the position |  |
| Possible conflicts of interest |  |
| Proposals for conflict management |  |

The Candidate

|  |  |
| --- | --- |
| Name  Full legal name including middle name(s) |  |
| Address  Town, locality or suburb if in a metropolitan centre |  |
| Ethnicity(ies)  Select appropriate category |  |
| Age range  Select appropriate category | <30 31-40 41-50 51-60 60+ |
| Gender Male, female, gender diverse or prefer not to say |  |
| Current or most recent Employment |  |
| Government board appointments held |  |
| Private and/or voluntary sector board appointments held |  |
| Qualifications and experience | *Qualifications / awards*  *Employment history*  *Professional memberships* |

Date: /2023