**Nomination form**

Please complete this form as fully as you are able, if you any questions or difficulties please contact the Department of Internal Affairs at Craig.Press@dia.govt.nz. Extra rows can be inserted in the boxes below, as required.

**What body do you want to nominate yourself or someone else to?**

|  |  |
| --- | --- |
| **Body** | Register of Development Contributions Commissioners |

**If you are nominating someone else, who are you?**

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| **Name of person or group**  |  |
| **Daytime telephone number** |  |
| **Email address** |  |

**Who is being nominated?**

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| **Personal details** |
| **Surname** |  |
| **First name(s)** |  |
| **Daytime telephone number** |  |
| **Postal address** |  |
| **Email address** |  |
| **Gender** |  |
| **Age** |  |
| **Citizenship** |  |
| **Ethnicity (and iwi affiliation if applicable)** |  |

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| **Professional and tertiary qualifications** |
| **Qualification** | **Institution** | **Year awarded** |
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| **Professional memberships** (For example, Institute of Directors in New Zealand, New Zealand Institute of Chartered Accountants, Archives and Records Association of New Zealand) |
| **Body** | **Member since** |
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| **Government-appointed board experience** (For example, Ethics Committee on Assisted Reproductive Technology, Tenancy Tribunal) |
| **Body** | **Position** | **Start date** | **Finish date** |
|  | Select |  |  |
|  | Select |  |  |
|  | Select |  |  |

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| **Business or community board experience** |
| **Body** | **Position** | **Start date** | **Finish date** |
|  | Select |  |  |
|  | Select |  |  |
|  | Select |  |  |

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| **Paid and voluntary work experience** |
| **Organisation** | **Position** | **Start date** | **Finish date** |
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| **Possible conflicts of interest** |
| **Does the person nominated have any professional associations, community links, investments or family connections with the body? If so, please list.**For example, if the nomination is for a funding body and you or a close family member serves on a charity that seeks funding from that body, then you would need to list that |
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| **Other matters** |
| **Has the person nominated ever been declared bankrupt, convicted of a criminal offence, or are they currently involved in court proceedings? If so, please list.** |
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| **Nominee confirmation** |
| The person being nominated has agreed to be put forward  | Yes or No |
| The person being nominated has seen the information sheet setting out the nature of the position, the time commitment, and the remuneration | Yes or No |

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| **Declaration** |
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| I,  |
| *(full legal name)* |
| confirm that the information I have given in this disclosure form is complete, true and correct. |

I authorise the Department of Internal Affairs to verify, at any time, the accuracy of the information I have provided in this disclosure form and my application materials. In addition, I consent to the Department of Internal Affairs-* obtaining a copy of any criminal records I may have, held by Police or Ministry of Justice
* checking my educational or other qualifications with the relevant institutions
* carrying out checks on my financial position, including credit and insolvency history
* making any other necessary enquiries with government agencies or other bodies relevant to assessing my candidacy
* discussing the details of this application and all information provided with the Minister.

If I am appointed, I agree to promptly declare any actual or potential conflict of interest or probity issue to the Department of Internal Affairs, who will decide how the conflict or probity issue can best be managed. I also agree to abide by any decisions about the management of that conflict or probity issue. I acknowledge that, in the event that a conflict or probity issue cannot be managed, the Department of Internal Affairs will inform the appointing Minister and that the Minister may reconsider the suitability of me continuing to be a Commissioner. .

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| Signature: |  |
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| Date:  |  |

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