**Nomination form**

Please complete this form as fully as you are able. If you have any questions or difficulties please contact the Department of Internal Affairs at [appointments@dia.govt.nz](mailto:appointments@dia.govt.nz). Extra rows can be inserted in the boxes below, as required.

**What body do you want to nominate yourself or someone else to?**

|  |  |
| --- | --- |
| **Body** | Winston Churchill Memorial Trust Board |

**If you are nominating someone else, who are you?**

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| --- | --- | --- |
| **Name of person or group** |  | |
| **Daytime telephone number** |  | |
| **Email address** |  | |
| **Nominee confirmation** | | |
| **The person being nominated has agreed to be put forward** | | Yes or No |
| **The person being nominated has seen the information sheet setting out the nature of the position, the time commitment, and the remuneration** | | Yes or No |
| **If you are nominating someone else please ask the nominee to provide a cover letter, current curriculum vitae, and to complete this form by 19 September 2021.** | | |

**Who is being nominated?**

***If you are self-nominating please complete the remainder of this form***

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| **Personal details** | |
| **Surname** |  |
| **First name(s)** |  |
| **Daytime telephone number** |  |
| **Postal address** |  |
| **Email address** |  |
| **Gender** (Male, female, gender diverse, prefer not to say) |  |
| **Age range** (<30, 31 - 40, 41 - 50, 51 - 60, 60+, prefer not to say) |  |
| **Citizenship** |  |
| **Ethnicity (iwi affiliation if applicable)** |  |

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| **Current or most recent paid employment (excluding Board or Director roles)** | | | |
| **Organisation** | **Position** | **Start date** | **Finish date** |
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| **Government-appointed board experience** (For example, Ethics Committee on Assisted Reproductive Technology, Tenancy Tribunal) | | | |
| **Body** | **Position** | **Start date** | **Finish date** |
|  | Select |  |  |
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| **Private or voluntary sector board appointments** | | | | |
| **Body** | **Private / voluntary** | **Position** | **Start date** | **Finish date** |
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| **Professional and tertiary qualifications** (For example, Bachelor of Commerce, Master of Commerce) | | |
| **Qualification** | **Institution** | **Year awarded** |
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| **Professional memberships** (For example, Institute of Directors in New Zealand, New Zealand Institute of Chartered Accountants, Archives and Records Association of New Zealand) | |
| **Body** | **Member since** |
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| --- | --- | --- | --- |
| **Voluntary experience** | | | |
| **Organisation** | **Position** | **Start date** | **Finish date** |
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| **Where did you hear about this vacancy?** |
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| **Possible conflicts of interest** |
| **Does the person nominated have any professional associations, community links, investments or family connections with the body? If so, please list.** For example, if the nomination is for a funding body and you or a close family member serves on a charity that seeks funding from that body, then you would need to list that |
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| **Other matters** |
| **Has the person nominated ever been declared bankrupt, convicted of a criminal offence, or are they currently involved in court proceedings? If so, please list.** |
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| **How / where did you find out about this vacancy?** |
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| **Declaration** |
| |  | | --- | | I, | | *(full legal name)* | | confirm that the information I have given in this disclosure form is complete, true and correct. |   I authorise the Department of Internal Affairs to verify, at any time, the accuracy of the  information I have provided in this disclosure form and my application materials. In addition, I consent to the Department of Internal Affairs –   * obtaining a copy of any criminal records I may have, held by Police or Ministry of Justice * checking my educational or other qualifications with the relevant institutions * carrying out checks on my financial position, including credit and insolvency history * making any other necessary enquiries with government agencies or other bodies relevant to assessing my candidacy * discussing the details of this application and all information provided with the Minister.   If I am appointed, I agree to promptly declare any actual or potential conflict of interest or probity issue to the Chair, who will decide how the conflict or probity issue can best be managed. I also agree to abide by any decisions about the management of that conflict or probity issue. I acknowledge that, in the event that a conflict or probity issue cannot be managed, the Chair will inform the appointing Minister and that the Minister may reconsider the suitability of me continuing to be a member.   |  | | --- | | Signature:  Date: | |  | |