Hi everyone.

By now all of you should be booked in for a visit to our potential new building on Tuesday the 17th May.

As I said in my last email, it is important that you know our potential building now because we have some design decisions that need to be made over the coming months. We have a set of principles that will guide the design and operational decisions. These have been developed to work alongside our national property strategy and focus areas. These are:

**Flexible and Efficient**
- Our workspaces can be adapted easily and cost effectively to meet changing needs.
- We will maximise owned buildings (as appropriate).

**Fit for Purpose**
- Enable our people to take responsibility for using the right space and resources to support the activities we do. Doing this enables us to maximise our day.

**All-of-government Approach**
- Where possible, we will align our corporate and customer service centres with other government agencies to deliver better services to our customers, as well as being more efficient with the space we occupy.
- We support and meet the Government National Property Strategy and Principles, and the Workplace Standards and Guidelines for office space.

**Wellbeing**
- Our buildings and workplaces are safe and support our people to be healthy and productive.

**Welcoming**
- Our workplaces are welcoming for our people, customers and visitors and allow us to interact effectively with them.

**Connected and Collaborative**
- Our workplaces have few barriers so people can collaborate easily.
• We will consolidate into fewer buildings to allow greater interaction of staff and collaboration across groups.

Reflecting Us

• Our workplaces are reflective of our heritage and culture and special role as guardian of the nation’s memory (as appropriate).

We will continue to reference these principles throughout the life of the project, and they will be central to our (and your) conversations about the changing shape of how we work at DIA.

We’ll talk more on the 17th about how these principles will help to progress the decisions we will need to make over the coming weeks and months. I look forward to seeing you all there.

Kind regards
Andrea

NB: Although we have an agreement in principle, the negotiations are still subject to a formal approval process which will not be completed until mid-late May. This includes Ministerial sign off. In light of that, please do not share that the potential building location is St Pauls beyond the Senior Leadership Cohort. If you are asked questions by staff, you can let them know that we are looking to lease a building in the vicinity of the DIA owned Mulgrave and Molesworth Street buildings.

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