

## Annexure A

### MoH ACTIONS POST HEARING

(22 September 2017)

Task #	Topic	Action description	Transcript page reference	Status	Attachments
1	Sampling and testing caucus	Recommendations from caucus to be actioned.	674-676	<p>MoH met with IANZ on 23 August 2017.</p> <p>MoH and IANZ have now negotiated an MoU which is being finalised.</p> <p>The Ministry is also:</p> <ul style="list-style-type: none"> <li>- preparing papers for updating the DWSNZ</li> <li>- working on a draft proposal for reference laboratories</li> <li>- consulting with Drs Fricker &amp; Deere, Heather Uwins-England and Water NZ on a review of MPI models and options for sampling officer requirements</li> <li>- working with Water NZ on sampling officer training requirements.</li> </ul>	<b>Attachments 1-7.</b>
2	Water Safety plans (WSP)	<p>MoH to:</p> <ul style="list-style-type: none"> <li>- Update guidance in templates to show best practice</li> <li>- Write to DWAs and medical officers of health with updated template</li> <li>- Talk to Water NZ.</li> </ul>	515, 516, 533	<b>See Progress Report dated 22 September 2017 at Task 2.</b>	<b>Attachments 7-9.</b>
		Dr McElnay to write to DWAs with template.	527	Correspondence sent.	<b>Attachment 7.</b>

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		<p>Director-General (DG) to consider:</p> <ul style="list-style-type: none"> <li>- Issuing requirements for WSPs</li> <li>- Issuing a requirement that all water suppliers use fully trained and accredited samplers</li> <li>- Requiring WSPs to cover critical control points.</li> </ul>	604, 631, 653, 675	<p>DWAs asked to advise MoH of any water suppliers who do not comply.</p> <p>MoH has consulted with Drs Fricker &amp; Deere, Heather Uwins-England and Water NZ on a review of MPI models and options for sampling officer requirements.</p> <p>Advice provided to public health staff as a short-term measure while 3 longer term options developed.</p> <p>As above, templates sent to PHUs and Water NZ on 18 August 2017.</p>	<b>Attachments 5-8.</b>
3	Criteria for appointment of drinking water assessors / recruitment and retention	MoH to provide information on recent consideration of criteria for appointment, recruitment and retention.	247	<b>See Progress Report dated 22 September 2017 at Task 3.</b>	
		DG to seek advice on removing the HPO qualification.	652, 675	<b>See Progress Report dated 22 September 2017 at Task 3.</b> In progress.	
4	Enforcement	Locate training materials to demonstrate change in enforcement approach.	278, 284, 396	Email response to counsel assisting 22 September 2017.	

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		Locate past correspondence with any public health person, medical officers of health, public health units or drinking assessors, where enforcement approach was changed and the impact explained, and any guidance or correspondence around that.	396	Email response to counsel assisting 22 September 2017.	
		DG to consider enforcement approach before Stage 2 report.	639, 676	Letter sent to Public Health Units on enforcement policy and tools (18 August 2017).	<b>Attachment 10.</b>
5	Increased compliance	Considering how to turn “crosses into ticks” in annual report.	676	DWAs are asking water suppliers about noncompliance (from 2016/17 annual report data) and what the water supplier intends to do to comply in future.  DWA reports due to Ministry by 30 September.	<b>Attachments 11 and 16.</b>
6	Former Bill	DG to report back on why the Public Health Bill was discharged in 2011.	664, 677	Information contained in Attachment 13.	<b>Attachment 13.</b>

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7	Expert advisory panel	<p>DG to consider:</p> <ul style="list-style-type: none"> <li>- Timing and timeframe for updating regulations and Standards</li> <li>- Setting up an advisory panel.</li> </ul> <p>Dr McElnay to report back by 22 Sept (and to read transcript).</p>	579, 671, 672, 678	See Progress Report dated 22 September 2017 at Task 7.	Attachments 3 and 12.
8	Changes	MoH to provide list of any additional requests to the Panel.	572, 679	See Progress Report dated 22 September 2017 at Task 8.	Attachment 13.
9	Collaboration	DG to write to the Panel on steps underway relating to collaboration.	667, 680	<p>See Progress Report dated 22 September 2017 at Task 9.</p> <p>MoH has also reviewed the Environmental Health exemplar and strengthened references to collaboration.</p>	Attachment 14.
10	Accreditation of laboratories	MoH to consider the MPI model.	343	<p>Information received from IANZ and being considered.</p> <p>Memo drafted and consultation with Drs Fircker &amp; Deere, Heather Uwins-England and Water NZ underway.</p>	Attachments 1, 2 and 5.

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		MoH to consider: <ul style="list-style-type: none"> <li>- Matching up laboratories to ensure water testing in remote places</li> <li>- Identifying synergies between laboratories and to consider public health reference laboratories</li> <li>- Improving quality assurance.</li> </ul>	353, 371, 372	Draft supplementary criteria for accreditation sent to IANZ for consideration.	<b>Attachments 1, 2, 4-6.</b>
		DG to consider setting terms and conditions for laboratories, if there was a need.	603	Working with IANZ on draft supplementary criteria (if acceptable, the requirement for DG action becomes less likely).	<b>Attachment 2.</b>
11	Organisational chart	Organisational chart.	397	[Provided at hearing.]	
12	Funding	Potential to tag additional resource for smaller water suppliers – option of changing service specifications in the contract.	557	<b>See Progress Report dated 22 September 2017 at Task 12.</b>  Agenda item for Health Protection Managers’ meeting (3 October).	<b>Attachment 15.</b>
13	Delete 69V	Panel noted desire to delete s 69V.	578	Noted. Officials considering review of drinking-water provisions in Health Act 1956.	<b>Attachment 13.</b>

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14	Leadership	MoH to exercise leadership role by: <ul style="list-style-type: none"> <li>- Publishing guidance and templates and other reports</li> <li>- Identifying areas for change.</li> </ul>	604, 605	Since the hearings began, MoH has provided advice to PHUs on a range of matters including: <ul style="list-style-type: none"> <li>- how to access ESR advice – in circular 31/8 and emailed 17/8.</li> <li>- updated guide to scientific and technical advisory services available to PHUs.</li> <li>- updated drinking-water guidelines published (4 July 2017).</li> <li>- advice about Audit NZ review of local authority DW performance.</li> <li>- update on DW subsidy scheme.</li> <li>- new DW Manual section.</li> <li>- availability of training courses and conferences.</li> <li>- specific advice on responding to water contamination events (including Hokitika, Westport and Dunedin).</li> </ul>	<b>Attachments 6, 10, 11, 16, 17, 18.</b>
15	Medical officers of health / DWAs	DG to clarify: <ul style="list-style-type: none"> <li>- Policy requirements</li> <li>- Enforcement approach.</li> </ul>	612, 636	<b>See Progress Report dated 22 September 2017 at Task 15.</b>	<b>Attachment 10.</b>

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16	Technical manual	Proceed as quickly as possible on review.	655	Review completed. Final technical manual sent to all PHUs on 31 August 2017. The manual contains technical advice and information for PHUs. It includes procedure, guidance and forms for PHU staff and DWAs.  Email response to counsel assisting 22 September 2017.	
17	FTE	Request for information about MoH FTE.	[Email request]	Email response to counsel assisting 22 August 2017.	
18	Annual report	Request for annual report information.	[Email request]	Email response to counsel assisting 23 August. Further email from counsel assisting 20 September. In progress.	
19	Drinking Water Register	Identifying other information to be included on the drinking-water register.		Proposed changes consulted with Drs Fricker & Deere, Water NZ and Heather Uwins-England.  Revised and provided to Beca Ltd to advice cost and time to update DWOnline.  [Further response coming to specific email queries.]	<b>Attachment 20.</b>

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20	“Reasonably practicable” / affordability	Request for letter from MoH to LGNZ and follow-up queries.	[Email request]	Completed. Email response and attachments provided 6 September 2017: <ul style="list-style-type: none"> <li>- Letter from LGNZ Chair</li> <li>- Minister Goodhew’s letter</li> <li>- Material prepared for LGNZ meeting in 2013.</li> <li>- Material for 2012 circular to DHB PHUs.</li> </ul> [See also MoH25 and MOH26]	
21	Accreditation cost	IANZ costs	[Email request]	Email to counsel assisting.	
22	National Drinking Water Advice and Coordination Service	Follow-up queries to fact paper / evidence.	[Email request]	Email responses to counsel assisting 8 and 22 September 2017.	