**DRAFT MINUTES OF THE MEETING OF THE**

**WATER SAFETY JOINT WORKING GROUP**

**Date:** 16 March 2017

**Time:** 3.00 pm

**Venue:** Conference Room, Napier Health Centre, HBDHB

**Members:** CHAIR Chris Tremain

 HBDHB Nicholas Jones

 Peter Wood (DWA)

 HDC Craig Thew

 Brett Chapman

 HBRC Iain Maxwell

 Stephen Swabey

 Malcolm Miller

 NCC Chris Dolley

**In attendance:** Ken Foote Secretariat

**Apology:** Jon Kingsford (NCC)

1. **Opening / Welcome**

The Chair opened the meeting with particular thanks and acknowledgements for all the work undertaken since the previous meeting. Significant progress had been made during the month.

1. **Apology**

An apology from Jon Kingsford was noted.

1. **Membership**
* The resignation of Craig Cameron (HDC) was noted.
* Potential involvement of DW technical advisors from the Ministry of Health was discussed and agreed:
* Peter Wood to make an approach, initially inviting involvement, but potential “membership” longer term
* Chair to formalise invite, depending on initial response.
* Potential representation / membership from Wairoa and Central Hawke’s Bay District Councils was considered.
* Agreed to wait for the proposed Governance Group to be set up and then request CEOs from Wairoa/CHB to appoint official representation.
1. **Minutes**

Minutes / reports of the following meetings and teleconferences were confirmed (with appropriate minor amendments.

* 15 February 2017
* 21 February 2017 (teleconference)
* Malcolm Miller NOT in attendance
* Correct spelling Nathan Gedye
* 22 February 2017 (teleconference)
* 27 February 2017
1. **Matters Arising**

All matters arising were either included as agenda items for this meeting, or would be covered as part of the update/review of the Action Plan.

The Chair specifically opened a discussion around the process leading to the reactivation of BV3. It was agreed that this had been a challenging but collaborative and robust process, with a good outcome. HDC advised that with BV3 now operating, they are remodelling their future drinking water requirements and will be discussing relevant consenting issues with HBRC as early as possible. Their intent is to develop a longer term strategy incorporating both continuity and safety. This will fit well with the work of the JWG generally, but will still require agencies to follow statutory processes.

1. **Chairs Update**

The Chair noted that the JWG was collaborating well and functioning effectively. He acknowledged however, that given the issues still to be addressed, the Group will require further support, buy-in and oversight from the agencies represented.

He briefly summarised the discussion and outcome of a meeting he attended with agency CEOs on 10 March 2017 (with Ken Foote also in attendance). CEOs were complementary and supportive of the JWG and consequently agreed:

* A Water Governance Joint Committee will be established to provide governance/oversight of the JWG and potentially wider HB water issues. Draft ToR had subsequently been developed and sent to CEOs for review.
* HBRC had agreed to provide additional support to JWG, specifically with project management and secretariat. The Chair and Ken Foote are to meet with HBRC CEO and Iain Maxwell to discuss details.
1. **Action Plan**

Each item on the Action Plan was reviewed and further updated as appropriate.

Current matters raised in an email from Nathan Gedye (dated 14 March 2017) were specifically addressed. It was agreed that Craig Thew would draft a response to this email for the Chair to review and then forward to Nathan once agreed.

1. **New Issues**

A number of issues were raised to illustrate the variety of water related issues received by one or more of the agencies. These included:

* Te Mata Mushroom Farm – Investigation into Stream Realignment
* Nitrate Level in Water at Puketapu School
* Drinking water quality at Waipatiki Beach.

All issues and associated risks were acknowledged. Whilst it was agreed that these issues will serve as useful illustrations when addressing Action Plan Item C (keeping each other informed on any information that could affect drinking water safety) each was actually deemed ‘business as usual’ for the relevant agencies.

Members noted and welcomed the pending appointment of Dr Dan Deer as an Independent External Advisor to the JWG. A Draft Brief had just been received on the day of the meeting, and will be circulated with these minutes. Once approved by HDC, a final brief will be distributed.

1. **Communications**

A Draft Communications Framework was reviewed. The Chair requested that any comments be forwarded to him by email.

1. **Next Meeting**
* Thursday 20 April 2017
* 3.00 – 5.00pm
* Venue – Napier City Council

 (Chris Dolley to advise secretary of venue details)

The meeting closed at 5.05pm