

CANCELLED CREDIT, SHORT PAYS AND REFILLS REPORT

Corporate Society Name:	Venue Name:	Sheet No: () of ()
Game Name:	Machine Serial Number:	Game Denomination (Credit Value):

DATE/TIME		NUMBER OF CREDITS		PAYMENT (CASH OR CHEQUE)		HOPPER REFILL (\$)	PLAYER'S NAME AND SIGNATURE <i>(Cancelled Credit or Short Pay)</i>	VENUE STAFF MEMBER'S SIGNATURE <i>(CC/SP or Refill)</i>	CANCELLED CREDIT METER READING	HOPPER REFILL METER READING
Date (dd/mm/yy)	Time	Player Credit Meter Reading	Short Pay (No. of Credits Claimed)	Amount Paid \$. c	Cash (✓) Chq (X)					
							<i>(print name)</i>			
							<i>(signature)</i>			
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							<i>(print name)</i>			
							<i>(signature)</i>			
Total this sheet										
Total other sheet/s (if used)										
Totals for period (\$.c)		(A)	(B)			(C)	(D)			

At close of period:
 1. The total of (A) and (B), converted to \$ and c. if necessary, and allowing for any rounding off to the nearest 10c, should equal (C) unless there have been any unpaid prizes. In this case, "0" must be entered in the "Amount Paid" column, the Cancelled Credit meter reading recorded, and the entry endorsed "Not paid" and signed by the staff member. An Unpaid Prize Report must also be completed.
 2. Transfer \$ and c. totals of Cancelled Credits paid and any Short Pays paid to the Gaming Machine Analysis form - Cash Method Step Two, panels (M) and (N) respectively.
 3. Transfer total (D) to the Gaming Machine Analysis form - Cash Method Step Two, panel (O).