

Terms and Definitions

Bill	A draft of a proposed law.
Blue Pages	Government and Local Government information section at the front of the White Pages telephone book.
Community Net Aotearoa	A website for and about communities in New Zealand.
Crown entity	A body or statutory officer named or described in the Fourth Schedule to the Public Finance Act 1989.
Digital Divide	The emerging gap between those with access to the tools and benefits of new technology and those without access.
Disadvantaged communities	In a disadvantaged community, most of the following characteristics will be evident. The community will have a high level of unemployment and social problems. It will lack sustainable economic, social or environmental capability to address its own issues. There will be limited numbers of community organisations and there may be a lack of leaders with a mandate and skills to empower others. Community members will be unable to participate in civic, social and community processes and there is unlikely to be either a shared vision or a strong sense of belonging to wider society.
E-government	Project to optimise electronic technology in Government, to provide access to Government information and services and the ability to participate in society via the internet, telephony and other technologies.
Ethnic peoples	Ethnic peoples are those people outside the main New Zealand ethnic groups of Maori, Pacific Island and Anglo-Celtic.

Key priority areas	These are areas of work identified and agreed upon, between the Minister and the Department, where the Department's emphasis and priorities should lie.
Milestones	These are significant and easily identifiable achievements in the process of a piece of work or project. They are commonly used to denote a measurable accomplishment or goal.
Office of the Clerk of the Writs	The Clerk of the Writs is the person appointed under the Electoral Act 1993 authorised to exercise the powers, duties, and functions of the Clerk of the Writs. By tradition this position has been held by the Secretary for Internal Affairs.
Outcomes	The effects of Government outputs or activities on the community.
Output Class	Specific group or class of services provided by the Department.
Parliamentary Counsel	Office responsible for drafting legislation for Parliament.
Partnership for Quality	Relationship between the Department and the Public Service Association.
Vote	A group of one or more appropriations.

Abbreviations

ACC	Accident Compensation Corporation
ANZAC	Australian and New Zealand Army Corps
ANZIV	Associate of New Zealand Institute of Valuers
CBYDF	Community Based Youth Development Fund
CDG	Community Development Group
COGS	Community Organisation Grants Scheme
CPWS	Community Project Workers Scheme
DIA	The Department of Internal Affairs
EEO	Equal Employment Opportunities
EGS	Executive Government Support
ELMS	Electronic List Management System
FBT	Fringe Benefit Tax
FTE	Full Time Equivalent (staff)
GST	Goods & Services Tax
HR	Human Resources
HRMIS	Human Resources Management Information System
ICDA	International Community Development Association
IT	Information Technology
MCDEM	Ministry of Civil Defence & Emergency Management
MREINZ	Member of the Real Estate Institute of New Zealand
NZLGB	New Zealand Lottery Grants Board
OIA	Official Information Act
PAYE	Pay As You Earn Income Tax

PI	Pacific Island
PQ	Parliamentary Questions
PSA	Public Service Association
SEE	Secure Electronic Environmnet Pilot
SSC	State Services Commission
STV	Single Transferable Vote
VCO	Visits and Ceremonials Office
VIP	Very Important Person
YDF	Youth Development Fund

Acts and Regulations Administered by the Department

Portfolio – Internal Affairs

- Anzac Day Act 1966
- Architects Act 1963
- Architects Regulations 1964
- Births, Deaths and Marriages Registration Act 1995
- Births, Deaths and Marriages Registration (Fees) Regulations 1995
- Births, Deaths and Marriages Registration (Prescribed Information and Forms) Regulations 1995
- Boxing and Wrestling Act 1981
- Building Act 1991
- Building Regulations 1992
- Building Industry Authority Levy Order 1995
- Casino Control Act 1990
- Casino Control (Applications and Hours) Regulations 1991
- Casino Control (Certificates of Approval and Warrants) Regulations 1994
- Citizenship Act 1977
- Citizenship Regulations 1978
- Citizenship (Western Samoa) Act 1982
- Commercial Use of Royal Photographs Rules 1955
- Commercial Use of Royal Photographs Rules 1959
- Commercial Use of Royal Photographs Rules 1962
- Commissions of Inquiry Act 1908
- Commonwealth Games Symbol Protection Act 1974
- Community Trusts Act 1999
- Fire Engineers' Qualification Notice 1983
- Fire Safety and Evacuation of Buildings Regulations 1992
- Fire Service Act 1975
- Fire Service Levy Order 1993
- Flags, Emblems, and Names Protection Act 1981
- Forest and Rural Fires Act 1977
- Forest and Rural Fires Act Commencement Order 1979
- Forest and Rural Fires Regulations 1979
- Gaming and Lotteries Act 1977
- Gaming and Lotteries (Licensed Promoters) Regulations 1978

- Gaming and Lotteries (Licence Fees) Regulations 1992
- Gaming and Lotteries Prizes Notice 1993
- Gaming and Lotteries (Problem Gambling Levy) Regulations 2000
- Housie Regulations 1989
- New Zealand Fire Brigades Long Service and Good Conduct Medal (1976) (Royal Warrant)
- New Zealand Flag Notice 1986
- Official Appointments and Documents Act 1919
- Passports Act 1992
- Passport (Fees) Regulations 1996
- Queen's Fire Service Medal Regulations 1955
- Royal Titles Act 1974
- Royal Warrant (1955) (Queen's Fire Service Medal)
- Rural Fire Districts Regulations 1980
- Rural Fire Fighting Fund Regulations 1992
- Seal of New Zealand Act 1977
- Seal of New Zealand Proclamation 1977
- Sovereign's Birthday Observance Act 1952
- Time Act 1974
- Trustee Banks Restructuring Act Repeal Act 1999
- Winston Churchill Memorial Trust Act 1965

Portfolio – Civil Defence

- Civil Defence Act 1983

Portfolio – Local Government

- Bylaws Act 1910
- Bylaws Regulations 1968
- Chatham Islands Council Act 1995
- Counties Insurance Empowering Act 1941
- Counties Insurance Empowering Order 1973
- Dog Control Act 1996
- Dog Control (Prescribed Forms) Regulations 1996
- Fencing of Swimming Pools Act 1987
- Impounding Act 1955
- Impounding Regulations 1981
- Land Drainage Act 1908
- Lake Taupo Regulations 1976

- Libraries and Mechanics Institutes Act 1908
- Litter Act 1979
- Local Authorities (Members' Interests) Act 1968
- Local Authorities (Members' Interests) Order 1971
- Local Authorities (Members' Interests) Order 1997
- Local Authority Reorganisation (Property Transfers) Act 1990
- Local Authorities Empowering Act 1915
- Local Authorities (Employment Protection) Order 1971
- Local Electoral Act Commencement Order 2001
- Local Government Act 1974
- Local Government (Electoral) Regulations 1992
- Local Government (Local Authorities Salaries and Allowances) Determination 2000
- Local Government Official Information and Meetings Act 1987
- Local Government (Petroleum Tax Exemption) Order 1980
- Local Government Reform (Transitional Provisions) Act 1990
- Local Government (Watercare Services Limited) Order 1999
- Local Government (Early Application of Local Government Amendment Act No. 3 to Certain Local Authorities) Order 1996
- Local Legislation Acts 1926-1992
- Municipal Insurance Act 1960
- Municipal Insurance Empowering Order 1973
- Public Bodies Contracts Act 1959
- Public Bodies Leases Act 1969
- Rangitaiki Land Drainage Act 1956
- Rates Rebate Act 1973
- Rates Rebate Order 1982
- Rates Rebate Order 1990
- Rates Rebate (Witnessing of Declarations) Notice 1977
- Rating (Fees) Regulations 1997
- Rating Powers Act 1988
- Rating Regulations 1968
- River Boards Act 1908

Portfolio – Racing

- Racing Act 1971

Notes

Notes

Contact Details

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Identity Services

Boulcott House
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Fax: 04 474 8004
Births, Deaths and Marriages
Tel: 0800 22 52 52
Passports
Tel: 0800 22 50 50
Citizenship
Tel: 0800 22 51 51

Executive Government Support

The Translation Service, NZ Gazette,
Authentications Unit and Blue Pages
Level 1, Treasury Building
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Tel: 04 470 2920
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