

AFRICAN COUNTRIES

These notes will help you get the right documents for your citizenship application.

Original documents and translations must be sent in with your application.

Do not send photocopies, we will not accept them.

These are the documents you need to send with your application:

- **Birth Certificate**
- **Passports**
All Passports covering the past 5 years.
- **Proof that you speak English (*unless you are making an appointment to lodge your application in person*)**
For example: an International English Language Testing System (IELTS) certificate, a letter from your current employer, a New Zealand secondary or tertiary qualification.

If you have **changed your name** for any reason, you will also need to send us:

- **Marriage/Divorce Certificates**
If you have changed your name by marriage please send marriage certificates or divorce documents for each marriage you have been in.
- **Other Name Change Documents**
If you have changed your name by statutory declaration or deed poll, please send us your official name change document.

If you do not have these documents you should contact your relevant Registrar's Office, Births Deaths & Marriages office, Department of Home Affairs or Department of Civil/Vital Statistics/Registration (or equivalent) in your country of origin and get these documents sent to you. You may be able to get a certificate by giving written authorisation for a friend or family member to get the certificate for you. You can also contact your local embassy to help you with this. The following website has a list of all the diplomatic posts in New Zealand <http://www.mfat.govt.nz/Embassies/2-Foreign-representatives-to-NZ/Diplomatic-and-Consular-List.php>.

Refugees

If you arrived in New Zealand as a refugee and no longer have your documents, please provide a written explanation. You will need to provide any other identity documents you do have (baptismal certificates, hospital birth certificates, emergency travel documents), including the certificate of identity issued to you by New Zealand Immigration.

All your documents must be translated into English

If your documents are not in English, you will need to get them translated. We will only accept translations done by:

- The issuing authority,
- A New Zealand diplomatic post,
- The Department of Internal Affairs, or
- An approved translation agency. A list of approved agencies is in the guide book and on our website at www.citizenship.govt.nz.

Please note that this list of documents is not final. Your case officer may ask you to send more documents at a later date or ask you to attend an interview.

For further information on how to complete your citizenship application, acceptable documents and translations, please look at the application guide book, visit our website (www.citizenship.govt.nz), call us on 0800 22 51 51 or visit one of our offices (Auckland, Manukau, Wellington, Christchurch).