WEEKLY BANKING RECONCILIATION

THE DEPARTMENT OF INTERNAL AFFAIRS
Te Tari Taiwhenua

Corporate Society Name:	**Venue Name:**

Period - From: / / **To:** / /			
Gaming Machine Profits For This Week:	**$**		(A)

(Copy from **EMS Weekly Venue Activity - Venue Level Report**)

Enter details of bank deposits already made relating to *this* weekly period:

Date	**Amount**			
Total			>>>>>>>>>>>>>	**$**		(B)

Subtract total (B) from total (A) –	**$**		

This is the amount that must be banked within five working days of the last business day to which the EMS report refers.

If there has been an 'over-banking' (i.e. if the sum of deposits already made for this weekly period *exceeds* the amount of GMP shown at (A)) deduct the amount over-banked from next week's reconciliation.