



Addendum

Phase 2: Significant Community Based Projects Fund

Independent Assessment

{Insert Applicant Name}

{Insert name of project}

Funding Round: 2006/2007

Distribution List:
SCBPF Secretariat
Interdepartmental Advisory Group (IAG)

February 2007



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1 Executive Summary

1.1 Background and purpose

{Provide a description of the purpose of the site visit and the areas to be reviewed}. Include a summary of project details and adjustments}

Table 1: Summary of project details

	As per application \$
Total Project Costs	
Total Funds raised	0
Amount required to complete project	

Independent Assessment Team Adjustments (IAT)

Amount required to complete project (Applicant)	
IAT Adjustments (Refer table 4)	0
Amount required to complete project (Independent Assessment Team)	

1.2 Summary of Revised Risks and Scores

1.2.1 Revised Risk Rating

The overall eligibility assessment for the {insert applicant name} is outlined below.

Table 2: Revised Summary Risk Rating

Area	Original Risk Profile	Revised Risk Profile	Refer
Stage 1: Project Costs Assessment Review			Section ?
Stage 2: Project Plan and Capability Review			
Stage 3: Financial Sustainability Review			
Stage 4: Funding Review			Section ?



Stage 5: Governance and Management Review			?
Overall Risk Rating			

The overall risk rating is revised from ? to ? out of a possible score of 9. The risk profiles relating to Stage ? and Stage ? have been adjusted following additional information obtained during the site visit. The revised risk rating is based on the following factors:

- *{provide details of why the risk rating has been revised}*.

1.2.2 Implementation Score: Revised from ? to ?

The Implementation Score relates to the likelihood the project will be successfully implemented. This score of ? indicates that *{most of the attributes of an excellent proposal are met}*. The revised score is based on:

- *{provide details of why the score is been given}*

1.2.3 Ability to Deliver Score: Revised from ? to ?

The Ability to Deliver Score relates the likelihood the project team and/or organisation will achieve the project outputs. The revised score of ? indicates that *{all the attributes expected of an excellent proposal are met and there may be an instance where an attribute is outstanding}*.

- *{provide details of why the score is been given}*

1.3 Conclusion

Based on the above information, we **do/do not** consider there to be sufficient justification for the IAG to recommend this application to proceed to the next phase of the assessment process.



2 Results of site visit

2.1 Project Costs Assessment Review

The objective of this stage is to assess whether the applicant/project:

- Is limited to seeking one-off capital expenditure;
- Is not for debt servicing;
- Is for future and not retrospective expenditures; and
- Utilizes economical rates to cost the project components.

From the information provided, the Independent Assessment Team determined that the Project Costs overall risk is revised from *{High to Moderate}*.

Area	Original risk rating	Revised risk rating
Project Costs Assessment Review		

- *{provide details of why the score is been given}*



2.2 Funding Review

The objective of this stage is to assess whether the applicant/project:

- Has achieved significant financial support from the community; and
- Has exhausted all other reasonable channels for alternative funding.

From the information provided, the Independent Assessment Team determined that the Funding overall risk rating is revised from *{High to Moderate}*.

Area	Original risk rating	Revised risk rating
Funding Review		

{provide details of why the score is been given}

Table 4: Project Funding

Total Project Funding	Amount (\$)
<i>{provide details of funding sources}</i>	
Total per application	
Total funds received	