

Request for Pre-Adoptive New Zealand Birth Certificate

When a person has been legally adopted in New Zealand, the birth certificate normally issued is the post-adoptive birth certificate, showing the details of the adoptive parents.

If you are born in New Zealand and adopted in New Zealand, and are 20 years of age or older, you may complete this form to request a copy of your original, pre-adoptive birth certificate, showing the details of your birth before you were adopted.

Your pre-adoptive, original, birth certificate is issued in accordance with the Adult Adoption Information Act ("AAI Act") 1985, and will be stamped "Issued for the Purposes of the Adult Adoption Information Act 1985".

Who may request a pre-adoptive birth certificate

Only the adopted person may request their pre-adoptive birth certificate (once 20 years of age or older).

Parent may not wish their information be given to adoptee

If you were adopted before 1 March 1986, either of your original birth parents may request that their identifying information not be given to you. Each such request expires after 10 years unless earlier removed or reinstated on request of that parent.

Counselling

The process by which your request is managed depends on the date you were adopted - *we will not know this until after we have received your request.* The process will be either of:

Adopted before 1 March 1986

If you were adopted before 1 March 1986 you must first receive counselling from a social worker or approved person or organisation (unless you are living overseas). Births, Deaths and Marriages will post your pre-adoptive birth certificate and contact details to your chosen counsellor and they will give you your certificate.

Adopted on or after 1 March 1986

If you were adopted on or after 1 March 1986 we will offer you counselling, but you may ask that the pre-adoptive birth certificate be sent directly to you if you do not desire counselling. As required by the AAI Act 1985, if you do not require counselling we will post you a letter advising you that we are holding your pre-adoptive birth certificate on your behalf, **and** another letter requesting you confirm your decision not to have counselling.

List of social workers, approved persons or organisations (i.e. counsellor)

The list of approved counsellors is included with this form. Alternatively, you may contact us and we will send you the list. Please phone your chosen counsellor first to make sure they are available to assist you.

Contact us

If you have any questions contact us:

- Freephone: 0800 22 52 52 (New Zealand only)
- Phone: +64 4 463 9362 (from outside New Zealand)
- Email bdm.nz@dia.govt.nz

Instructions

1. You must complete two forms. Each may be completed separately but both must be posted to us together:
 - **Request for Pre-adoptive New Zealand Birth Certificate** (BDM451) form; and a
 - **General Identity Declaration** (BDM130) form
2. Include the fee for your pre-adoptive birth certificate(s)
3.  Post the forms to:

**Adult Adoption Information Officer
Births, Deaths and Marriages
PO Box 10526
Wellington 6143
New Zealand**

DO NOT FAX OR SCAN

Counsellors appointed to provide counselling by the Adult Adoption Information Act 1985

- Following is a list of counsellors who are appointed to provide counselling as required by the Adult Adoption Information Act 1985.
- Counselling can be face to face or by telephone. Please state your preference when making the appointment.
- Independent Counsellors are people in the community appointed by the Minister of Social Development because of their personal involvement in the adoption process. As they are mostly voluntary workers, please check their availability prior to nominating them. It is not necessary to check in advance with counsellors from Child, Youth and Family.

District	Child, Youth and Family	Independent counsellors
Auckland	Senior Practitioner Social Worker Adoption Services Phone (09) 914 1112 Auckland Region	Alison Cleland Phone (09) 418 2768 Birkenhead Alison Cuthbert Phone (09) 445 9671 Naval Base Devonport Irene Maxwell Phone (09) 817 7733 Titirangi Lesley Read Phone (09) 624 4084 Onehunga Ms Faye Rive Phone 021 1171 074 Sandringham Patricia Stroud Phone (09) 424 1035 Hibiscus Coast
Christchurch/ West Coast	Supervisor Adoption Services Phone (03) 961 5605 Christchurch Region	Cena Moulson Phone (03) 310 6226 Christchurch Wendy Philpott Phone (03) 980 7914 Christchurch Lynne Barron Phone (03) 384 1236 Christchurch Murray Roberts Phone 027 443 2214 Christchurch
Dunedin/ Otago	Supervisor Adoption Services Phone (03) 955 3471 Dunedin	Catholic Social Services Phone (03) 477 3403 Dunedin Janet Elder Phone (03) 476 1151 Macandrew Bay
Gisborne	Supervisor Adoption Services Phone (06) 986 4182 Gisborne	Kay Allen Phone (06) 868 4977 Gisborne Rob Dalziell Phone (06) 837 8622 Nuhaka
Hamilton	Supervisor Adoption Services Phone (07) 957 4722 Hamilton	Marion Milburn (aka Diplock) Phone (07) 839 8732 Hamilton Corinne Young Phone (07) 856 5030 Hamilton
Invercargill	Supervisor Adoption Services Phone (03) 948 4356 Invercargill	

District	Child, Youth and Family	Independent counsellors
Masterton	Social worker Adoption Services Phone (06) 946 5832 Masterton	
Napier	Social worker Phone (06) 974 4326 Napier	Janet Milner Phone (06) 835 3684 Napier
Nelson/ Marlborough	Supervisor Adoption Services Phone (03) 989 4230 Nelson	Gwen Sadler Phone (03) 547 6127 Nelson Anne Knight Phone (03) 577 7717 Blenheim
New Plymouth	Social worker Phone (06) 968 3305 New Plymouth	
Palmerston North	Supervisor Adoption Services Phone (06) 952 0252 Palmerston North	Edna Downey Phone (06) 357 0237 Palmerston North Christine Mary Thomas Phone (06) 354 2413 Palmerston North
Rotorua	Supervisor Adoption Services Phone (07) 921 5030 Rotorua	Suzanne Harrison Phone (07) 357 5330 after hours or 027 293 5942 Rotorua Karen Sloane Phone (07) 572 0775 Mt Maunganui
Timaru	Social Worker Adoption Services Phone (03) 956 4460 Timaru	
Wanganui	Social worker Adoption Services Phone (06) 965 3467 Wanganui	
Wellington	Supervisor Adoption Services Phone (04) 917 1145 or (04) 917 1142 Wellington Region	Geraldine Lakeland Phone (04) 499 3541 Wellington Barnardos New Zealand Phone (04) 801 1787 Wellington Ann Corcoran Phone (04) 479 5419 Wellington
Whangarei	Social worker Adoption Services Phone (09) 983 5009 Whangarei	Colin Edwards Phone (09) 436 3561 or 021 436 356 Whangarei

Request for Pre-Adoptive New Zealand Birth Certificate



Part A My Details - Your post-adoptive (current) names and adoptive parents

Post-adoptive (current) Surname

Post-adoptive (current) First names

Place of birth (town or city) Date of birth

Post-adoptive parents details at the time of the adoption

Mother's surname Mother's first names

Father's surname Father's first names

Part B My Address

Full name (if different from you post-adoptive name above)

Flat number (if applicable) Street number Street

Suburb or rural locality

City, town or district Postcode

Country (if not New Zealand)

Part C My contact details between 8am and 5pm Mon-Fri (NZ time)

Phone number Phone number (alternative)


Email address

Part D Nominated counsellor

My nominated counsellor is

The town or city of the counsellor

Part E How many certificates and Payment details



\$15.30 each

Quantity

DO NOT POST CASH

Privacy Statement The information on this form is collected under the Adult Adoption Information Act 1985. As part of processing your request, your identification details may be checked against other records held by Births, Deaths and Marriages or other government agencies, as authorised by law.

Total amount to pay \$

I enclose a New Zealand cheque, New Zealand money order or International bankdraft in New Zealand dollars made out to: The Department of Internal Affairs

Charge my credit/debit card:

VISA Mastercard Amex Prezy Card

Card number

Expiry date

Cardholder's name

Cardholder's signature

General Identity Declaration

INTERNAL AFFAIRS

Te Tari Taiwhenua

Reference number

Warning

It is an offence, punishable by imprisonment and/or a fine of up to \$10,000, to make a false statement to obtain a certificate, printout or a source document, or to provide any means of identification knowing that it is false or is suspected to be forged or falsified.

Instructions

If you have any questions or you are unsure about how to complete this form please contact us ☎:

- Within New Zealand Freephone 0800 22 77 77
- Outside New Zealand phone +64 4 463 9362

1. The applicant must fully complete both Parts A and B
2. Part C must be completed by any other person 16 years of age or older

Part A My Details (as the applicant)

Current name

Surname

First names

Name at birth (if different from above) **Note: This is not your name before you were adopted, if you know that**

Surname at birth (if different from above)

First names at birth (if different from above)

Place and Date of birth

Place of birth (town or city) including country if not New Zealand

Date of birth

D	D	M	M	Y	Y	Y	Y
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Part B My declaration (the applicant must complete)

I declare that the information about me that is entered on this form is true and correct

Signature

Date signed

D	D	M	M	Y	Y	Y	Y
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If applying on behalf of a company state their name below and include an original signed request on letterhead

Your details or the company name may be entered in the Access Register. For information about the Access Register visit www.bdm.govt.nz

Part C Referee's declaration (any other person 16 years of age or older must complete)

I am 16 years of age or older and have known the applicant for at least 6 months or have seen a government issued photo identification of the applicant and I am satisfied the information about the applicant's identity stated in this form is true and correct

Signature of referee

Date signed

D	D	M	M	Y	Y	Y	Y
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Full name of referee

Phone number of referee ☎

Contact address of referee 

Privacy Statement The information on this form is collected under the Births, Deaths, Marriages, and Relationships Registration Act 1995. As part of processing your request, your identification details will be checked against other records held by Births, Deaths and Marriages or other government agencies, as authorised by law.