

Declarations

PANELS B AND C MUST BE COMPLETED IF YOU ARE REQUESTING A CERTIFICATE OR PRINTOUT OF A MARRIAGE THAT OCCURRED LESS THAN 80 YEARS AGO

Panel B

Orderer's (Applicant's) Declaration

READ THIS

Warning: It is an offence, punishable by imprisonment and/or a fine of up to \$10,000, to make a false statement to obtain a certificate, printout or any other document, or to provide any means of identification knowing that it is false or is suspected to be forged or falsified.

Note 1: *The orderer's name or, if applying on behalf of an organisation, the organisation's name will be entered in the Access Register.*

Note 2: *We will contact you if the record cannot be found, or if there are restrictions on the issuing of the certificate or printout you have requested.*

For more information about the Access Register visit our website at www.bdm.govt.nz or contact us (details on the back page).

I declare that the information about me that is entered on this form is true and correct

Signature of orderer/applicant

Signature field

Date

Date field

If ordering on behalf of a company or organisation include an original signed request on letterhead and their name below

Company name field

Then have a trusted referee verify the information you have given on this form.

Panel C

Trusted Referee's Declaration

READ THIS

Warning: It is an offence, punishable by imprisonment and/or a fine of up to \$10,000, to make a false statement to obtain a certificate, printout or any other document, or to provide any means of identification knowing that it is false or is suspected to be forged or falsified.

A trusted referee must be one of the following: (Tick one of the following)

- Registrar of Births, Deaths and Marriages
- Commonwealth representative
- Member of the police
- Justice of the Peace
- Registered medical doctor
- Kaumatua
- Commonweath representative
- Orderer's employer
- Minister of religion
- Lawyer
- Notary Public

and must not be:

- a relative or part of the family group of the orderer, or
- a partner of the orderer, or
- a person who lives at the same address as the orderer

Instructions to trusted referee: If the orderer's birth is registered in New Zealand complete statement 1 or statement 2. If the orderer's birth is registered outside New Zealand complete statement 2.

I declare I am at least 16 years of age and (Tick one of the following):

Statement 1

I have known the orderer for at least 12 months and to the best of my knowledge the information about the orderer's identity stated in this form is true and correct.

Statement 2

I have seen a current government-issued photo identification of the orderer and I am satisfied that it matches the information about the orderer's identity stated in this form.

Signature of trusted referee

Signature field

Full name of trusted referee

Full name field

Date

Date field

Daytime phone or mobile number of trusted referee (include area code, e.g. 04)

Phone number field

Contact address of trusted referee

Contact address field

Postal Details:

When you have completed Panels A, B and C post it to:

Births, Deaths and Marriages
PO Box 10 526
Wellington 6143
New Zealand

Please check to make sure all information is entered correctly and the Payment Details section is completed. Your certificate(s) will be sent to you in the post.

Contact Details

Freephone: 0800 22 77 77 (New Zealand Only)
Calling from outside New Zealand: +64 4 474 8101

Privacy

The information on this form is collected under the Births, Deaths, Marriages, and Relationships Registration Act 1995. As part of processing your request for a certificate or printout, your identification details may be checked against other records held by Births, Deaths and Marriages or other government agencies, as authorised by law.

www.bdm.govt.nz

