

Request for Name Change within 2 Years of Birth



i If the child's birth is registered outside New Zealand instead use the BDM122 form - visit www.bdm.govt.nz

If this is the second name change

If the child's name has been changed previously then you must give special reasons as to why it is appropriate to change their name again. If this is the case explain the special reasons in a separate letter.

Guidelines about the new name

What must the name consist of?

The new name must consist of one surname, and one or more other names, unless your religious or philosophical beliefs, or cultural traditions require the person to bear only one name - in which case attach a letter of explanation.

What is not acceptable?

The new name (or combination of names) may not be accepted for registration if:

- it might cause offence to a reasonable person; or
- it is unreasonably long (that is, it should be less than 100 characters long, including spaces); or
- without adequate justification, it is, includes, or resembles, an official title or rank (in which case attach a letter of explanation); or
- it is not a name (for example, it must not include numbers or symbols).

Certificate showing the new name

Birth registered in New Zealand

Any new Birth Certificate that is issued will show the new name as well as all previous names. A new birth certificate can be made available after registration, on payment of an additional fee.

Contact Details

Births, Deaths and Marriages:

- Website www.bdm.govt.nz
- Freephone 0800 22 52 52 (New Zealand only). If overseas phone (+ 64 4) 474 8150
- Email bdm.nz@dia.govt.nz

Post the form and appropriate fee(s) to either of:

New Zealand	Sydney	London
Name Change Team Births, Deaths and Marriages Department of Internal Affairs PO Box 10-526 Wellington 6143 New Zealand	Births, Deaths and Marriages Department of Internal Affairs GPO Box 365 Sydney New South Wales 2001 Australia	Births, Deaths and Marriages Department of Internal Affairs New Zealand House 80 Haymarket London SW1Y 4TQ United Kingdom

All the child's legal guardians must sign this request

The guardians of the child whose name is to be changed should give all the information requested on this form about themselves and about that child.

The child's father and mother are usually joint guardians

The father and the mother of a child are guardians jointly of the child unless the child's mother is the sole guardian of the child.

Father as guardian

The mother and father are both guardians if they jointly registered the birth of the child on or after 1 July 2005 by completing and signing the Notification of Birth for Registration form (BDM27).

The mother is the sole guardian

If a child is conceived **on or after 1 July 2005**, the child's mother is the sole guardian of the child if the mother was not:

- Married to, nor in a civil union with, the father of the child at any time during the period beginning with the conception of the child and ending with the birth of the child; and not
- Living with the father of the child as a de facto partner at any time during that period.

If the child is born as a result of an assisted reproduction procedure (such as donor insemination) to a mother acting alone, and the donor is not the mother's partner (i.e. not in a marriage, civil union or de facto relationship), and the donor does not become the mother's partner between conception and notification of the birth for registration, then the mother is the sole guardian.

Appointment of 1 or more additional guardians

- A testamentary guardian of the child appointed by the deceased parent under section 26(2) of the Care of Children Act 2004 or section 7(2) of the Guardianship Act 1968.
- All Court appointed/approved guardians. A certified copy of the Court appointment as a guardian should be attached to this declaration.

A guardian may act alone

- In some circumstances a guardian may act alone if the other guardian(s) is/are dead, unknown, missing, of unsound mind or unable to act because of a medical condition; or
- If Family Court approval is obtained. Appropriate evidence must be attached to this declaration.

Other parent

If the child was born as a result of an assisted human reproduction procedure (such as artificial insemination), and the mother was living in a marriage, civil union or de facto relationship with a man or a woman (excluding marriage) who had consented to her undergoing the procedure, and the man's or woman's name is recorded on the child's birth registration, then that man or woman must also sign this declaration.

Privacy Statement

The information provided on this form is collected under the Births, Deaths, Marriages, and Relationships Registration Act 1995 (the "BDMRR Act"). A person who makes, or causes to be made, a false statement on this form will be liable on conviction to a fine or term of imprisonment, or both.

The information will be held on a public register, and may generally be accessed by any person on application (e.g. as a certificate or printout). Births, Deaths and Marriages may also release it to certain government agencies and foreign registration authorities, as authorised by law. The BDMRR Act governs access to registered information. Information about your rights to access and, where appropriate, correct the information is available on our website www.bdm.govt.nz or Freephone 0800 22 52 52.

The information on this form is collected under the Births, Deaths, Marriages, and Relationships Registration Act 1995. As part of processing your request, your identification details will be checked against other records held by Births, Deaths and Marriages or other government agencies, as authorised by law.

Request for Name Change within 2 Years of Birth



If this is for a second name change you must explain the special reasons why it is necessary
If there are more than two guardians continue on separate form

1. Old name

Name at birth is - if legally adopted then enter the names given after the adoption

First names

Surname

The name the person is changing from (**if different from their name at birth**)

First names

Surname

2. New name

The **new names** are - the new name must comply with the **"Guidelines about your new name"** in the notes pages at the start of this application

First names

Surname

3. Date of birth

Date of birth

D	D	M	M	Y	Y	Y	Y
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4. Place of birth

Town or City

Country of birth (if not New Zealand)

5. Your contact details, if we have questions about this request

Guardian 1's name

Guardian 1's daytime landline or mobile phone number

Guardian 1's email address

Guardian 2's name

Guardian 2's daytime landline or mobile phone number

Guardian 2's email address

6. If acting alone as a guardian

We are acting together to complete this declaration → Go to page 3

I am acting alone as a guardian: Tick applicable box(s) and follow any instructions

I, as the **child's mother**, am the sole guardian because I was not married to, nor in a civil union with, the father of the child at any time during the period beginning with the conception of the child and ending with the birth of the child; and I was not living with the father of the child as a de facto partner at any time during that period, and none of the exceptions apply →

Exceptions:

- The mother and father jointly registered the birth by completing and signing the Notification of Birth for Registration form (BDM27).
- A testamentary guardian of the child has been appointed by the deceased parent under section 26(2) of the Care of Children Act 2004 or section 7(2) of the Guardianship Act 1968.
- The Court has appointed any other person(s) a guardian.

The guardian(s) is/are **missing** - *State the actions that you have actually taken to contact the other guardian(s). This may include searching the electoral roles, the Internet, asking family and friends or former employers*

I, as the **child's mother**, am the sole guardian because **the child was born as a result of an assisted reproduction procedure** (such as donor insemination) to me acting alone, and the donor is not my partner (i.e. not in a marriage, civil union or de facto relationship), and the donor did not become my partner between conception and notification of the birth for registration.

The guardian(s) is/are **dead** - *If died in New Zealand, print the deceased's name, date of death and place of death. If died overseas, include a certified true copy (or original) of the deceased's death certificate.*

The Family Court has **given consent** for me to act alone - *Attach a copy of the Family Court order*

The guardian is unable to act because of a **medical condition** - *Provide evidence from a Registered Medical Doctor*

The other guardian is unable to act as they are of **unsound mind** - *Provide evidence from a Registered Medical Doctor*

Describe...

Warning

It is an offence, punishable by imprisonment to make or cause to be made, for the purpose of the recording of any information, any statement that is, and is known by that person to be, false in relation to any particular matter required to be notified or recorded.

Instructions

1. The guardian(s) must fully complete both Parts A and B
2. Part C must be completed by any other person 16 years of age or older

Part A

Guardian 1 First names

Guardian 1 Surname

Relationship to child (e.g. mother/father)

Residential address - this is not a PO Box

Flat no Street no Street

Suburb or rural locality

City, town or district

Postcode

Country (if not New Zealand)

Part A

Guardian 2 First names

Guardian 2 Surname

Relationship to child (e.g. mother/father)

Residential address - this is not a PO Box

Flat no Street no Street

Suburb or rural locality

City, town or district

Postcode

Country (if not New Zealand)

I/We solemnly and sincerely declare that the information in this name change request is true, accurate and complete.

Part B

Guardian 1 Signature

Date signed

Part B

Guardian 2 Signature

Date signed

Part C Referee's declaration (any other person 16 years of age or older must complete)

I am 16 years of age or older and have known the child's guardian for at least 6 months or have seen a government issued photo identification of the guardian and I am satisfied the information about the guardian's identity stated in this form is true and correct

Signature of referee

Full name of referee

Date signed

Phone number of referee ☎

Signature of referee

Full name of referee

Date signed

Phone number of referee ☎

Fees and Payment details

DO NOT POST CASH

Application fee to register a name change \$ 51.10

If you require evidence of the new name order a certificate:

Birth Certificate

Standard & Forest	Standard & Beach	Standard	Forest	Beach
				
\$39.80	\$39.80	\$26.50	\$26.50	\$26.50
per set	per set	each	each	each
Quantity	Quantity	Quantity	Quantity	Quantity

Certificate fee (optional) + \$

Courier fee (optional) + \$ \$5.00 if to be delivered within New Zealand
If you wish to courier to an overseas address contact us for details 📞

Total amount to pay = \$ If paying in person at an Identity Services Office we also accept EFTPOS and cash payments

I choose the following method to pay:

- I enclose a New Zealand cheque, New Zealand money order or International bankdraft in New Zealand dollars made out to: The Department of Internal Affairs
- Charge my credit/debit card:

VISA Mastercard Amex Prezzy Card

Card number

Expiry date

Cardholder's name

Cardholder's signature

Delivery Address, if ordering a certificate 📍

Delivery name <input style="width: 100%; height: 25px;" type="text"/>		
Flat number (if applicable) <input style="width: 90%; height: 25px;" type="text"/>	Street number <input style="width: 90%; height: 25px;" type="text"/>	Street <input style="width: 98%; height: 25px;" type="text"/>
Suburb or rural locality <input style="width: 100%; height: 25px;" type="text"/>		
City, town or district <input style="width: 95%; height: 25px;" type="text"/>		Postcode <input style="width: 20%; height: 25px;" type="text"/>
Country (if not New Zealand) <input style="width: 100%; height: 25px;" type="text"/>		

HART Register (optional)

i *Only complete and return this page if it is applicable*

Human Assisted Reproductive Technology (HART) Register

This section only applies if the person whose name is being changed was born as a result of an assisted reproductive technology procedure using donated sperm, eggs or embryos through a fertility clinic. If information has been provided to Births, Deaths and Marriages for inclusion on the HART Register, it will be updated to include the person's new name. This means that up-to-date information will be provided to persons who are authorised to access your information under the Human Assisted Reproductive Technology Act 2004.

Are you a donor or person born as a result of a HART procedure?

- Yes, the person whose name is being changed was born as a result of a HART procedure whose details are recorded on the HART Register

If the birth occurred as a result of a donation made after 21 August 2005, information will also be held by the fertility clinic. We can send information about the name change to the fertility clinic, so that the clinic's records can be updated.

Consent for new name to be sent to clinic

- Yes. I consent to the new name being sent to the fertility clinic named below that holds the information

Fertility clinic name