

Appendix 3

Unsuccessful interns

Community Internship Programme Questionnaire¹

(Please use the other side of the pages if you need more space to complete your answers. If you do use the other side of the pages, please write the number of the question you are answering next to your answer)

1. How did you hear about the Community Internship Programme? *(Please tick the appropriate box)*

- | | | |
|--|--|--|
| <input type="checkbox"/> Word of Mouth | <input type="checkbox"/> Field Worker | <input type="checkbox"/> Website |
| <input type="checkbox"/> Jobsletter | <input type="checkbox"/> Direct Mailout | <input type="checkbox"/> Other |
| <input type="checkbox"/> Other Groups
Newsletters | <input type="checkbox"/> Other NFP
Organisation | <input type="checkbox"/> Other Government
Departments |

2. Did you read one of the flyers (information sheets) about the programme put out by the Department of Internal Affairs? *(Please tick the appropriate box)*

- Yes. *(Go to question 3).* No. *(Go to question 6).*

3. Which flyer did you read? *(Please tick the appropriate box)*

- The general flyer (Green coloured)
- The flyer headed “Call for Interns” (Beige coloured)
- Both flyers
- I don't remember which flyer I read

4. On a 1 to 5 scale, with 1 meaning *Very difficult to understand* and 5 meaning *Very easy to understand*, what rating would you give the flyer(s)?

(Please circle the number that nearest reflects how easy you thought the flyer(s) were to understand)

	Very difficult to understand			Very easy to understand	
The general flyer:	1	2	3	4	5
The flyer headed “Call for Interns”:	1	2	3	4	5

¹ The space for writing responses has been reduced to save space. Those completing the survey had much more room to give their views.

5. Do you have any other comments about the flyer(s)?

6. Did you ask for more information about the Community Internship Programme from the Department of Internal Affairs?

(Please tick the appropriate box)

Yes. *(Go to question 7).* No. *(Go to question 9).*

7. Would you like to make any comments about the service you received from the Department of Internal Affairs?

8. Do you have any comments about the process you had to follow to put in your application?

9. Do you have any comments about the eligibility criteria for interns?

Note: These were that interns:

- *have skills that they can transfer from their existing employment (in the private, government, local government or community sector) to a host organization;*
- *have home organisations that will benefit after their return from the internship; and*
- *are prepared to work with the Department of Internal Affairs, participate in an evaluation of the scheme and to write a report of their experience.*

10. Would you be willing to apply again in future funding rounds?

(Please tick the appropriate box)

Yes. *(Go to question 13).* No. *(Go to question 12).*

11. If no, why wouldn't you apply again?

12. Do you have any other comments?

Thank you for your time. Please put your completed questionnaire into the post paid envelope supplied and post it to Social Audit New Zealand, PO Box 4232, Christchurch by 31 May 2002. Your answers will be put into a report to the Department of Internal Affairs to assist it to improve the delivery of future funding rounds of the Community Internship Programme.

Community Internship Programme Questionnaire²

(Please use the other side of the pages if you need more space to complete your answers. If you do use the other side of the pages, please write the number of the question you are answering next to your answer)

1. How did you hear about the Community Internship Programme? *(Please tick the appropriate box)*

- | | | |
|--|--|--|
| <input type="checkbox"/> Word of Mouth | <input type="checkbox"/> Field Worker | <input type="checkbox"/> Website |
| <input type="checkbox"/> Jobsletter | <input type="checkbox"/> Direct Mailout | <input type="checkbox"/> Other |
| <input type="checkbox"/> Other Groups
Newsletters | <input type="checkbox"/> Other NFP
Organisation | <input type="checkbox"/> Other Government
Departments |

2. Did you read one of the flyers (information sheets) about the programme put out by the Department of Internal Affairs? *(Please tick the appropriate box)*

- Yes. *(Go to question 3).* No. *(Go to question 6).*

3. Which flyer did you read? *(Please tick the appropriate box)*

- The general flyer (Green coloured)
- The flyer headed “Call for Interns” (Beige coloured)
- Both flyers
- I don’t remember which flyer I read

4. On a 1 to 5 scale, with 1 meaning *Very difficult to understand* and 5 meaning *Very easy to understand*, what rating would you give the flyer(s)? *(Please circle the number that nearest reflects how easy you thought the flyer(s) were to understand)*

	Very difficult to understand				Very easy to understand
The general flyer:	1	2	3	4	5
The flyer headed “Call for Interns”:	1	2	3	4	5

² The space for writing responses has been reduced to save space. Those completing the survey had much more room to give their views.

5. Do you have any other comments about the flyer(s)?

6. Did you ask for more information about the Community Internship Programme from the Department of Internal Affairs?

(Please tick the appropriate box)

Yes. *(Go to question 7).* No. *(Go to question 9).*

7. Would you like to make any comments about the service you received from the Department of Internal Affairs?

8. Do you have any comments about the process you had to follow to put in your application?

9. Do you have any comments about the eligibility criteria for host organisations?

Note: These were that host organisations:

- *have the capacity to administer and support the proposed internship;*
- *are a legal entity and*
- *are prepared to work with the Department of Internal Affairs, participate in an evaluation of the scheme and to write a report of their experience.*

Other criteria and priorities were that the internships:

- *take an innovative, fresh approach to community work;*
- *foster cooperation between organisations;*
- *enhance the experience, understanding and relationship building of community organisations;*
- *seek improved relationships between the public, private and community sectors;*
- *strengthen the organisational capacity of the host organisation;*
- *allow for interns to share their particular knowledge and experience with the host organisation; and*
- *strengthen the skills of the intern*

10. Would you be willing to apply again in future funding rounds?

(Please tick the appropriate box)

Yes. *(Go to question 13).* No. *(Go to question 12).*

11. If no, why wouldn't you apply again?

12. Do you have any other comments?

Thank you for your time. Please put your completed questionnaire into the post paid envelope supplied and post it to Social Audit New Zealand, PO Box 4232, Christchurch by 31 May 2002. Your answers will be put into a report to the Department of Internal Affairs to assist it to improve the delivery of future funding rounds of the Community Intemship Programme.

Community Internship Programme Questionnaire³

1. When you enquired about the Community Internship Programme in 2001, were you interested in the programme as a possible intern, or as a possible host community organisation or a possible provider of a suitable intern? *(Please tick the appropriate box)*

- As a possible intern
- As a possible host community organisation
- As an organisation that could provide a suitable intern
- None of the above.

2. Please describe why you enquired.

3. How did you hear about the Community Internship Programme? *(Please tick the appropriate box/es)*

- | | | |
|--|---|--|
| <input type="checkbox"/> Word of Mouth | <input type="checkbox"/> Field Worker | <input type="checkbox"/> Website |
| <input type="checkbox"/> Direct Mailout | <input type="checkbox"/> Jobsletter | <input type="checkbox"/> Other |
| <input type="checkbox"/> Other groups
Newletter | <input type="checkbox"/> Other NFP
Organisations | <input type="checkbox"/> Other Government
Departments |

4. Did you read one of the flyers (information sheets) about the programme put out by the Department of Internal Affairs? *(Please tick the appropriate box)*

- Yes. *(Go to question 5).* No. *(Go to question 8).*

5. Which flyer did you read? *(Please tick the appropriate box)*

- The general flyer (Green coloured)

³ The space for writing responses has been reduced to save space. Those completing the survey had much more room to give their views.

- The flyer headed “Call for Interns” (Beige coloured)
- Both flyers
- I don’t remember which flyer I read

6. On a 1 to 5 scale , with 1 meaning *Very difficult to understand* and 5 meaning *Very easy to understand*, what rating would you give the flyer(s)?
(Please select the number that nearest reflects how easy you thought the flyer(s) were to understand, delete those which do not apply)

	Difficult to understand understand					Easy to
The general flyer:	1	2	3	4	5	
The flyer headed “Call for Interns”:	1	2	3	4	5	

7. Do you have any other comments about the flyer(s)?
(Please use the end of the questionnaire if you need more space. Please put ‘Q7’ next to the rest of your answer)

8. Did you ask for more information about the Community Internship Programme from the Department of Internal Affairs? *(Please tick the appropriate box)*

- Yes. *(Go to question 9).* No. *(Go to question 10).*

9. Would you like to make any comments about the service you received from the Department of Internal Affairs?
(Please use the end of the questionnaire if you need more space. Please put ‘Q9’ next to the rest of your answer)

10. Please give the reason/s why you decided not to apply to the Community Internship Programme.

(Please use the end of the questionnaire if you need more space). Please put 'Q10' next to the rest of your answer)

Thank you for your time. Please email your completed questionnaire to lindsay@sanz.org.nz or post it to Social Audit New Zealand, PO Box 4232, Christchurch by 31 May 2002. Your answers will be put into a report to the Department of Internal Affairs to assist it to improve the delivery of future funding rounds of the Community Internship Programme.